United Nations Environment Programme

Distr.
LIMITED

UNEP/WG.7/INF.2
31 January 1977

Original: ENGLISH

UNEP meeting of experts designated
by Governments, intergovernmental
and non-governmental organizations
on the ozone layer
Washington, 1-9 March 1977

GENERAL INFORMATION FOR PARTICIPANTS

No.77-241

CONTENTS

	Page
Cafeteria	1
Bank	1
Health services	1
Government Bookstore	1
Post Office	1
Air travel service	1
Barber shop	1
Valet shop	2
Telephones	2
Local restaurants and hotels	2
Lost and found	2

Cafeteria

The cafeteria is located on the first floor, room 1526 and may be entered both from the south and north sides. Hours of service, Monday through Friday, are as follows:

Breakfast	8.30 a.m. to 9.30 a.m.
Lunch	11.00 a.m. to 2.00 p.m.

Beverages and snacks are also served throughout the day.

Bank

A branch of the American Security and Trust Company is located in room 1440/1442 on the first floor, extension 23192. Hours are 9.00 a.m. to 3.00 p.m., Monday through Friday. Complete banking services are offered, including traveller's cheques, traveller's letters of credit, foreign drafts in US dollars and foreign currency, redemption and sale of foreign currency to the extent available, and air mail or cable remittances to any part of the world. Proper identification (passport or other) is required.

Health services

The health room is located in room 2313 on the second floor of the building, telephone extension 29546. A nurse is on duty from 8.45 a.m. to 5.30 p.m., Monday through Friday. The health room is closed from 12.00 noon to 1.00 p.m. for luncheon. Doctors and hospital facilities will be recommended in case of an emergency.

Government Bookstore

A branch of the Government Printing Office Bookstore is located in room 2817, on the west side of the North Lobby. Hours are 9.00 a.m. to 5.00 p.m., Monday through Friday. The Bookstore is a sales department for Government publications as instituted by US law and there is no free distribution of Government publications.

Post Office

A United States Post Office is located on the second floor in room 2827, adjacent to the North Lobby. The Post Office is open from 8.30 a.m. to 5.00 p.m., Monday through Friday.

Air travel service

Travel service for air travellers - domestic and international - is available at the Combined Airlines Ticket Office in room 1241. This air service, representing the major American-flag airlines, includes information, reservations and itinerary planning as well as the sale of tickets. Reservations may be made in room 1243, and tickets may be obtained in room 1241 from 9.30 a.m. to 5.15 p.m., Monday through Friday.

Barber shop

A barber shop is located in room B-233 in the basement of the building and may be reached by using the elevator at the east end of the South (Diplomatic) Lobby. It is open from 8.30 a.m. to 5.45 p.m., Monday through Friday.

Valet shop

A laundry and dry cleaning facility is located in room B-236, opposite the barber shop. It is open from 8.30 a.m. to 5.45 p.m., Monday through Friday. There is no valet service on the premises; laundry brought in by 9.30 a.m. will be returned to room B-236 by 5.00 p.m. the following day; dry cleaning brought in by 9.00 a.m. will be returned to room B-236 by 5.00 p.m. the same day. Shoe repair service is available through the valet shop. Work is not done on the premises and services normally take two or three days.

Telephones

For the convenience of participants, public telephone stalls are located in corridors 2 and 4 in the Conference Suite; telephone booths are available in corridor 6.

All other telephones in the International Suite are connected to the State Department switchboard. All telephones within the building and certain US Government agencies may be reached by dialing the code number, or Centrex prefix, followed by the extension. Instructions appear in Section 1400 of the State Department telephone directory. To place local and Centrex calls dial 9, then dial the desired number.

To call offices in the State Department from outside the building, dial 63, followed by the extension number. If the extension is not known, dial 655-4000 for information.

Local restaurants and hotels

..... A map of the area surrounding the Department of State is attached. It includes hotels, restaurants and cafeterias as well as public buildings and landmarks.

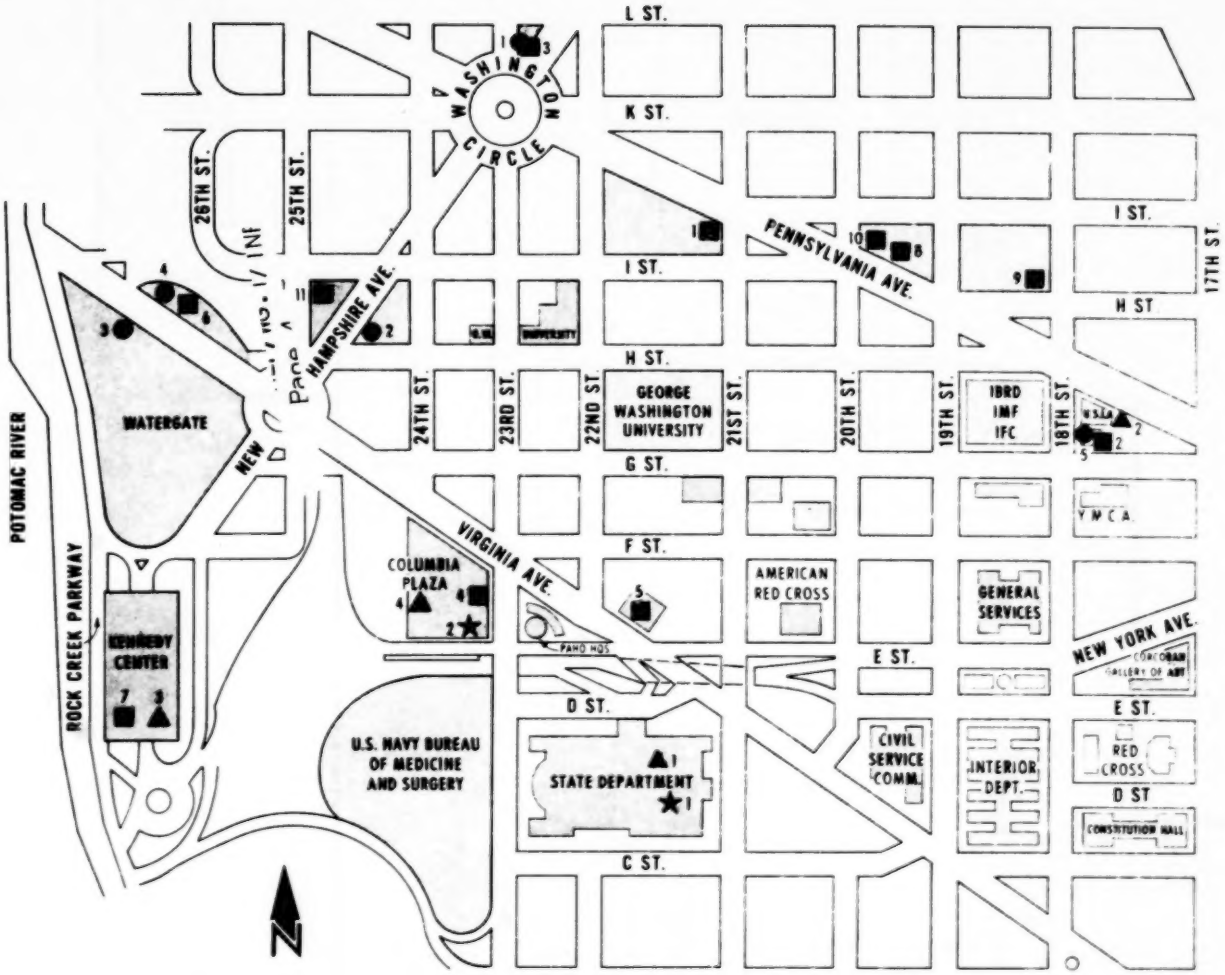
Lost and found

Articles lost or found should be reported to the Conference Information Centre.

- - - - -

Attachments:

1. Map of State Department Vicinity;
2. International Conference Suite Floor Plan.



● HOTELS

1. CIRCLE 1
2. GUEST QUARTERS
3. WATERGATE
4. HOWARD JOHNSON MOTOR LODGE
5. PARK CENTRAL

■ RESTAURANTS

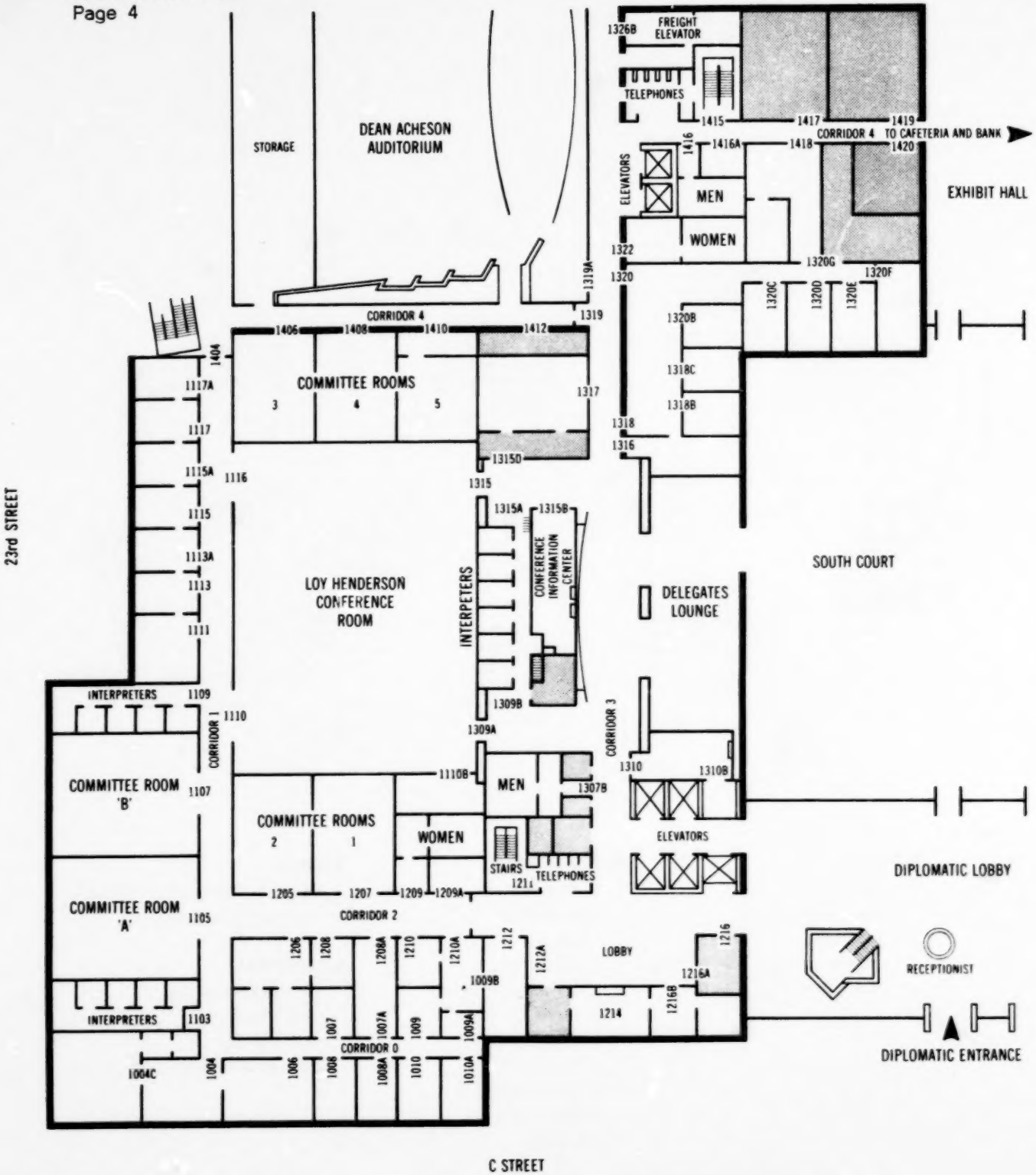
1. ADAMS RIB
2. BLACKIE'S JR.
3. CIRCLE 1
4. GOLDEN TABLE
5. GOVERNER SHEPHERD
6. HOWARD JOHNSON
7. KENNEDY CENTER
8. MARROCCO'S
9. SZECHUAN EAST
10. DOMINIQUE'S
11. INTRIGUE

★ BANKS

1. AMERICAN SECURITY & TRUST CO.
2. UNION FIRST NATIONAL BANK

▲ CAFETERIAS

1. DEPARTMENT OF STATE
2. ALL STATES
3. KENNEDY CENTER
4. COLUMBIA PLAZA OFFICE BLDG



INTERNATIONAL CONFERENCE SUITE